

# Waddington Parish Council

Clerk: Becky Moon

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

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## Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 14<sup>th</sup> October 2024 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

R. Moon (Clerk & RFO)

### Agenda

*Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.*

1.	Introduction	Attachments
	Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	To note attendance and to receive and approve apologies for absence.	
3.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to address the Council.	
5.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 9 <sup>th</sup> September 2024 - to be signed off by the Chair.	
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	<ul style="list-style-type: none"><li>• Hedge cutting</li><li>• Weeding at the garages near the allotments</li></ul>	

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<b>7. Planning Applications</b>	
7.1 Consultation on the Council's draft Statement of Principles under the Gambling Act 2005	Planning apps circulated to Cllrs between meetings.
<b>8. Haweswater Aqueduct Resilience Programme (HARP)</b>	
To receive and note any updates.  8.1 To receive general updates.	
<b>9. Receive updates from Committees &amp; Working Parties</b>	
<p><b>1. Staff Working Party – update by Cllr Rattigan</b></p> <p><b>2. Finance Committee – update by Cllr Rattigan</b></p> <p>2.1 Receive update 2.2 Resolve the adoption of updated Financial Regulations as recommended by the Finance Committee 2.3 Receive budgetary updates</p> <p><b>3. Recreational Field, Pavilion &amp; Playground Working Party – Cllrs Harrison &amp; Cox</b></p> <p>3.1 National Lottery Fund grant application 3.2 To resolve actions required on Playground recommended by ROSPA report 3.3 Consider and resolve action required to get metal benches replaced in play area. Quote received for works. 3.4 Discuss and resolve actions of the list received from Waddington Football Club regarding Pavilion improvements 3.5 Receive update regarding the rotten doorframe of gents toilets in Pavilion</p> <p><b>4. Funday Working Party – Cllr Sullivan and Dixon</b></p> <p>4.1 To receive updates</p> <p><b>5. Scarecrow Festival Working Party – Cllr Harrison and Cllr Cox</b></p> <p>5.1 To receive updates</p> <p><b>6. Asset Register Working Party – Cllr Sullivan &amp; Cllr Bolton</b></p>	

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	6.1 To receive any updates	
<b>10.</b>	<b>Financial Reporting</b>	
	<p>By the Responsible Financial Officer:</p> <p>To approve:</p> <ol style="list-style-type: none"> <li>1. Bank balance as at 30 September 2024 £27,922.00</li> <li>2. Expenditure to be approved September – October 2024 <ul style="list-style-type: none"> <li>○ Easy Websites (DD) £30.36 incl VAT</li> <li>○ Clerk salary for Clerk September incl exp £635.64</li> <li>○ Water Plus – Allotments wp-INV06922364 (Credit Note) -£38.70</li> <li>○ Water Plus – Pavilion wp-INV06926613 (Credit Note) -£3.40</li> <li>○ E.ON £84.04</li> <li>○ PKF – External Auditor inv SB20242570 £252.00</li> <li>○ J &amp; M Coar – INV 722 £91.20</li> <li>○ Newlands Nursery Inv 0833 £198.00</li> <li>○ Peter Scott Inv 39282 £115.00</li> </ul> </li> <li>3. Concurrent Grant update</li> <li>4. AGAR receive updates</li> <li>5. Bank mandate update</li> </ol>	
<b>11.</b>	<b>Lengthsman</b>	
	<ol style="list-style-type: none"> <li>1. To consider and confirm the job list for the Parish Lengthsman Scheme to be able to receive a quote from</li> </ol>	
<b>12.</b>	<b>CCTV &amp; Crime in area</b>	
	<ol style="list-style-type: none"> <li>1. To discuss and resolve actions required after Parish consultation on 7<sup>th</sup> October</li> </ol>	
<b>13.</b>	<b>Coronation Gardens &amp; Village Planting</b>	
	<ol style="list-style-type: none"> <li>1. Consider and resolve any involvement Landmark Tree Project</li> </ol>	
<b>14.</b>	<b>Allotments</b>	
	<ol style="list-style-type: none"> <li>14.1 Path maintenance and cleaning update</li> <li>14.2 Discuss and resolve action required regarding breach tenancy</li> </ol>	

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	<p>agreement</p> <p>14.3 Consider and resolve RVBC Pest Control recommendations for pest control management of allotments.</p> <p>14.4 Receive update regarding post concreting at the entrance of the allotments</p> <p>14.5 Noticeboard</p>	
<b>15.</b>	<b>Waddington Community Orchard Project</b>	
	<p>15.1 Create a Working Party</p> <p>15.2 To receive any updates of the project.</p> <p>15.3 Consider and resolve the new quotes for tree works on plot.</p>	
<b>16.</b>	<b>Highways</b>	
	<p>16.1 To discuss the Traffic Counter and Speed Survey results from Lancashire County Council.</p>	
<b>17.</b>	<b>Noticeboard</b>	
	<p>17.1 To discuss and resolve the request from Waddington WI regarding the Noticeboard</p>	
<b>18.</b>	<b>Defibrillators in village</b>	
	<p>1. Receive updates</p>	
<b>19.</b>	<b>Attendance of LEF Annual Event</b>	
	<p>19.1 Receive update regarding Lancashire Environmental Fund Annual event 26th September 2024</p>	
<b>20.</b>	<b>Annual Planner Update</b>	
	<p>20.1 Additions to planner to be discussed, if not already added in meeting</p>	
<b>21.</b>	<b>Best Kept Village Competition</b>	
	<p>Receive update from council attendance of the Best Kept Village awards 14 October 2024</p>	
<b>22.</b>	<b>Remembrance 2024</b>	
	<p>22.1 Consider and resolve the design for Remembrance banner to be printed</p>	

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	22.2 Discuss whether a Remembrance bench would be suitable for the village	
<b>23.</b>	<b>Partnership Meetings</b>	
	<p>1. To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</p> <ul style="list-style-type: none"> <li>○ Parish Liaison Committee meeting 12th September</li> <li>○ 'Better Working Between Lancashire County Council and Parish and Town Councils: Parish &amp; Town Council Charter 2022-2024 Working Group – councillor availability to volunteer</li> <li>○ The Parish and Town Council Conference, 2nd November 2024 – resolve attendance</li> </ul>	
<b>24.</b>	<b>Grants</b>	
	<p>24.1 To receive information regarding Jubilee Fund</p> <p>24.2 To discuss and resolve Parish interest in applying for LCC Champion Grants Scheme</p> <p>24.3 To discuss and resolve Parish interest in applying for Commissioners Community Fund</p> <p>24.4 To discuss grant information received from RVBC</p>	
<b>25.</b>	<b>Matters brought forward by Cllrs &amp; Clerk as INFORMATION only</b>	
	<p>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</p> <ul style="list-style-type: none"> <li>• Councillor training email</li> </ul>	
<b>26.</b>	<b>Next Meeting dates</b>	
	<p>1. Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Monday 4<sup>th</sup> November 2024.</p> <p>2. Next meeting to take place Monday 11<sup>th</sup> November 2024, 7.30pm at St Helen's Church Refectory meeting room.</p>	

**All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at**

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